peers VICTORIA RESOURCES SOCIETY

Indigenous Sex Work Gathering Assistant
May 2018 through to August 2018

Peers Victoria is an multi-service grassroots agency that has been working with and for, Victoria sex workers since 1995. Through direct service delivery and partnerships, Peers provides an array of outreach, harm reduction, and support services. We maintain an accessible service environment that promotes empowerment of current and former sex workers.

The Indigenous Sex Work Gathering assistant is a limited term position with a community academic partnership with Dr. Sarah Hunt to host a two-day gathering in Victoria BC.

Reporting to the Executive Director, the Indigenous Sex Work Gathering assistant will:

Duties:

- Coordinate with UBC partners to organize planning meetings (monthly or bi-weekly) including members of the university and Peers staff planning team. The coordinator will also keep meeting minutes and help to make sure follow up actions to be taken by the team are carried out according to a timeline.
- Coordinate and co-host with other Peers staff four meetings of the SACRED group (consisting of current and former sex workers who are Indigenous) at Peers in order to facilitate input from this group for planning the gathering details.
- Assist with securing a venue, event invitations, travel and lodging arrangements catering and other event planning details associated with the gathering.
- Assist with compiling and distributing knowledge emerging from the gathering including in written reports, statements, event proceedings, and visual representations, as deemed appropriate by participants to be shared as public education and advocacy tools.
- Work with staff at Peers to incorporate knowledge and direction gained in planning meetings and at the gathering into programs and practices at Peers.
- Engage respectfully and collaboratively with program participants, colleagues, & partner agencies.
- Adherence to Peers' organizational policies.
- Submit financial and payroll expenses on required forms.

Skills and Knowledge:

- Education related to Indigenous Studies, Governance, Education or Wellness
- Knowledge of culturally informed event planning protocols and practices, taking into consideration the event will take place on Lkwungen (Songhees and Esquimalt First Nations) territory.
- Knowledge of Indigenous perspectives on the sex industry and trading sex in an asset.

Job details and certification requirements:

- 6-8 hours/week for 4 months (fewer hours per week during the planning process and more hours in the six weeks leading up to and during the gathering).
- Pay rate will be commensurate with UBC pay rate for Research Assistants. (Approx. $22-$25/hr depending on education and experience).
- Criminal Record Check required.
- First Aid/CPR, Naloxone Training, Food Safe an asset.

If you are interested in this coordination opportunity, please submit a resume and cover letter that summarizes your relevant experience and skills by April 22th, 2018 to peershiring@gmail.com,

Applications from individuals with direct experience in any aspect of the sex industry are especially welcome. We also encourage applications from, but not limited to, Indigenous people, people ofcolor, people of diverse genders, sexualities and abilities.